

Elyse Monroy

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Strengths

- Political strategy
- Strategic planning
- Coalition building
- Grant writing & management
- Budget development and tracking
- Project management
- Issue management, strategy and messaging
- Excellent oral, written, and persuasive communications; including public speaking
- Strong interpersonal communication skills
- Adaptability
- Strong leadership skills
- Strong analytical and problem-solving abilities
- Self-motivated and results-oriented

Professional Experience

Program Manager – Nevada Overdose Data to Action

Jan 2020 - Current

- Supervision of 4 Program Staff and Interns
- Grant Program and Budget Management
 - Budget monitoring, contracting, federal reporting
- Liaison between Center for Disease Control and State of Nevada
- Oversight of state public health surveillance systems
- Development and implementation of statewide electronic behavioral health referral system
- Strategic Planning
- Small group facilitation

Program Coordinator- Nevada Department of Health and Human Services

March 2018-Jan 2020

Opioid Crisis Project Manager and Lead Evaluator (Jan 2019- Current)

- **Supervision of Contractor**
- Grant Program and Budget Management
 - **Budget monitoring, contracting**
- Liaison between Center for Disease Control and State of Nevada
- Conference Planning and Coordination
- Strategic Planning
- Small group facilitation
- Project Evaluation

1 October Route 91 Shooting Recovery Manager (March 2018- Jan 2019)

- Victim Services Coordinator
- Liaison between the Department of Justice, State of Nevada, Local Government Stakeholders
- Strategic Planning, and goal setting
- Stakeholder coordination and collaboration
- Subrecipient oversight

- Project evaluation

Policy Analyst- Office of Governor Brian Sandoval

February 2015- March 2018

- liaison between the Office of the Governor and the Department of Health and Human Services.
 - This requires knowledge and understanding of the services provided by the Department’s five health care and human services agencies.
- **Liaison between the Office of the Governor and various community groups, stakeholder and special interest groups**
- Monitor all health and human services-related policy proposals and budgets as they move through the legislative process.
- Brief the Governor on all health and human services-related bills before they are transmitted to him for signature.
 - Work with the General Counsel and Legislative Director to draft veto messages.
- Worked with Department of Health and Human Staff on several special projects, and various technical assistance projects.

As a direct report to the Governor’s Chief of Staff, I was responsible for coordination and management of the Governor’s Opioid Abuse Prevention initiative between 2015 and 2017. This included:

- Working with the First Lady to complete the first statewide strategic plan to address opioid abuse and diversion
- Developing language and strategy for successful passage of legislation in the 2015 and 2017 sessions
- In 2016, I coordinated the Governor’s Prescription Drug Abuse Prevention Summit, including establishing the summit agenda and inviting and coordinating more than 50 speakers, in a 6 week time frame.
- Post Summit, I worked with the State’s Chief Medical Officer and lead Clinical Psychologist in Public Health to engage clinician, and licensing board stakeholders to develop legislation for prescribing protocols for controlled substances schedule II, III, and IV.
- **Development of policy implementation**

Additional Professional Experience

Commissioner (Political Appointment) - Carson City Planning Commission

August 2015- January 2019

Vice Chair (2018-2019)

Review and approval of City Planning Permits

Knowledge of Carson City ordinances and state statutes

Knowledge of Carson City Master Plan

Associate- Ferrari Public Affairs

October 2014- February 2015

Legislative Bill Tracking

Issue Research

Agency and Regulatory Monitoring

Meeting Planning

Office Manager –Nevada Association of Counties (NACO)

September 2012 – October 2014

Operations Management

Program Coordinator – Nevada Indigent Accident Fund

Coordinator- NACO Annual Conference

Legislative Staff Support – Bill tracking and reporting

Board Secretary- Nevada Association of Counties Board of Directors
Board Secretary- Board of Trustee of the Fund for Hospital Care to Indigent Persons

Constituent Services Representative – Representative Mark Amodei, District Office

November 2011- September 2012

Constituent Services and Communications

Specialized in Housing, Social Security, Medicare, Student Loans, Education, Healthcare

District Outreach

Research and policy analysis

Education

Master's in Public Health- In progress, anticipated completion 2023

Bachelors of Arts in Communications Studies, Minor in Political Science - University of Nevada, Reno - May 2011

Associates Degree in General Studies- Truckee Meadows Community College - May 2008

Technical Skills

Productivity Software: MS Word, PowerPoint, Outlook; Photoshop

Operating Systems: Windows 95 to current release, MS DOS

Social Media: Facebook, Instagram, Twitter, YouTube

Organizational Affiliations

The Community Food Pantry Board of Directors - Secretary

Silver State Excellence in Public Service Series- Fellow, Class of 2010